



## Subject Selection using Web Preferences Year 10 into 11 VCE (2024)

This document is designed to assist in using Web Preferences to select and submit your subject preferences. This guide contains the following sections:

- [Step 1 – Logging onto Web Preferences.](#)
- [Step 2 – Selecting your subject preferences.](#)
- [Step 3 – Confirming your subject preferences.](#)
- [Step 4 – Signing your ‘Web Preferences Receipt’ with a student and parent/guardian digital signature.](#)

### Step 1 – Logging onto Web Preferences Preferences

- Check your **Parade student email account** after Friday 21<sup>st</sup> July for the ‘Web Preferences Access Guide for 2024 Subjects’.
- Both your code and password have been emailed to your Parade email account today.
  - If you are unable to locate the email search for ‘noreply@selectmysubjects.com.au’
- Click directly on the link.

**Parade College Web Preferences Access Guide For Subjects** 

Student : **999 aTest**

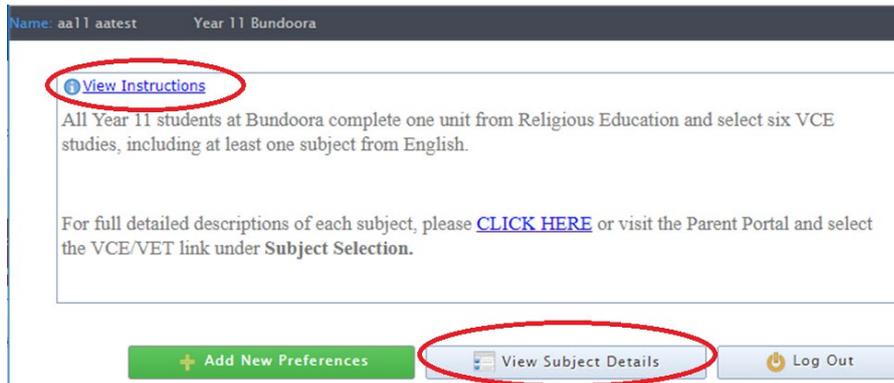
Take Group:	912	Student Code:	1
Year Level:	9	Roll Class:	99

The following steps outline how to enter your subject preferences online.

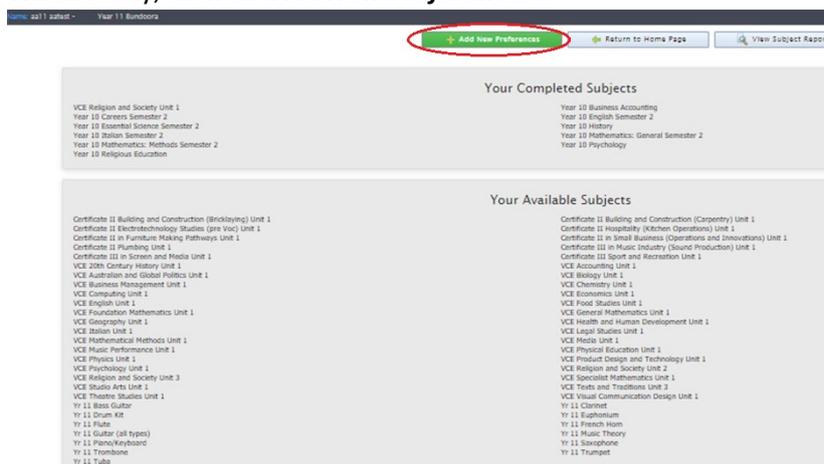
<b>1</b> Internet Access	You will need a computer with an internet connection and a printer. We recommend using Google Chrome or Firefox.
<b>2</b> Log In	<a href="#">Click here to open Web Preferences</a> Or Log In to <a href="https://www.selectmysubjects.com.au/student">https://www.selectmysubjects.com.au/student</a> using: Student Access Code: <input type="text"/> Password: <input type="password"/>
<b>3</b> Home Page	To view your subject information click " <b>View Subject Details</b> " at the top right of the screen. To select/change your preferences, click " <b>Add New Preferences</b> " at the top right of the screen.
<b>4</b> Preference Selection	Select your subjects from the drop down lists, you have 30 minutes to do so. Once complete, click " <b>Proceed</b> ". Note: You are not finished yet.
<b>5</b> Preference Confirmation	If you are happy with your preferences click " <b>Submit Valid Preferences</b> " which will open your "Preference Receipt". Or if you would like to make changes to your preferences click " <b>Cancel</b> " and this will take you back to the Preference Selection page.

- Click '**View Instructions and View Subject Details**'

Parade College – Subject Selection – Web Preferences – Year 10 into 11 VCE

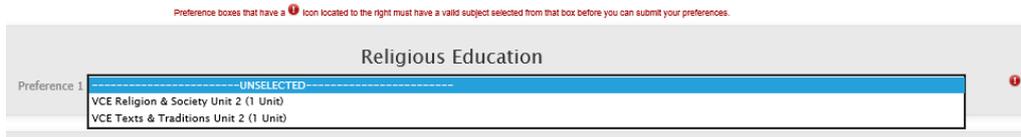


- View Instructions on this page.
- A subject description may be found by clicking on the link '**click here**' at the bottom of the page.
- Click '**proceed**' or scroll down. You are now in the selection screen, which also provides instructions about how many choices to make in each of the boxes below. Scroll down to begin the process.
- You can only select from the list of Your Available Subjects below.
- Your 2024 available subjects are in some cases based on your 2023 choices.
- You will receive a list of this year's subjects at the top and you can only pick next year's subjects from the list of your available subjects below.
- When ready, click on '**Add New Preferences**'.

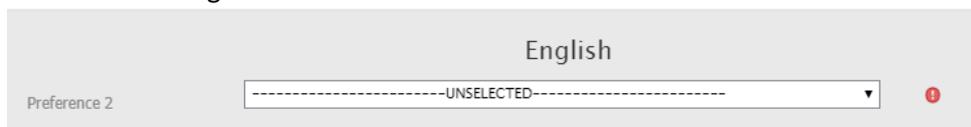


Step 2 – Selecting your subject preferences.

- **Preference 1: Touchstones**



- **Preference 2: English or Literature.**



- **Preference 3-7:** Select five more subjects in Preferences 3 – 7 from all learning areas, except VET.
  - You will only see the subjects for which you are eligible, i.e. those you completed the pre-requisite subjects in 2022.

- If you select more than the required number of subjects, the program will display an error message that alerts you to this.
- You do not have to select all of Preferences 3 to 7 if you are also choosing a subject from the VET Choices.
- Note that only students who have completed one or more VCE Unit 1 / 2 subjects in Year 10 will be able to choose VCE Unit 3 / 4 as accelerated studies, but must still complete a blue application form
- No more than two folio subjects should be chosen.
- If selecting a VET subject, leave Preference 7 unselected.

Name: aa11 aatest - 2019 Year 11 Bundoora Subject/Unit Details: Minimum: 7 Maximum: 7 Total Selections: 6

**The minimum number of units for selection is 7, you have selected 6**

VCE - Select maximum of 5 subjects in order of importance to you

Preference 3	VCE 20th Century History Unit 1 (1 Unit)
Preference 4	VCE Economics Unit 1 (1 Unit)
Preference 5	VCE Foundation Mathematics Unit 1 (1 Unit)
Preference 6	-----UNSELECTED-----
Preference 7	-----UNSELECTED-----

VET Choices (maximum of two)

Preference 8	Certificate II Building and Construction (Carpentry) Unit 1 (1 Unit)
Preference 9	-----UNSELECTED-----

• **Reserve Choice:**

Reserve Choice - All students must select one reserve

Reserve 1 -----UNSELECTED-----

- **Final Questions:** To assist with our planning, students are asked to complete three questions.
  - They are **not** binding decisions, just a general indication that will assist with staffing our classes.

Question

Are you considering VCAL at the Preston Campus?  Yes  No

Are you considering VCAL Sports Academy at the Bundoora Campus?  Yes  No

Are you considering VCE Sports Academy at the Bundoora Campus?  Yes  No

- When you are finished, click 'Proceed' scroll back to the top of the page and click on **Submit Selected Preferences**.

### Step 3 – Confirming your subject preferences.

- This summary screen will now show ONLY the choices that you made.

Name: aa11 aatest – Year 11 Bundoora

Preference No	Preference Name	Unit Value
Preference 1:	VCE Religion and Society Unit 2	1 Unit
Preference 2:	VCE English Unit 1	1 Unit
Preference 3:	VCE Biology Unit 1	1 Unit
Preference 4:	VCE Accounting Unit 1	1 Unit
Preference 5:	VCE Foundation Mathematics Unit 1	1 Unit
Preference 6:	Certificate II Building and Construction (Bricklaying) Unit 1	1 Unit
Preference 7:	Certificate III Sport and Recreation Unit 1	1 Unit
Reserve 1:	VCE Physics Unit 1	1 Unit
<b>Total:</b>		<b>7 Units</b>

#### Student Text Entry Answers

Question	Response
Are you considering VCAL at the Preston Campus?	No
Are you considering VCAL Sports Academy at the Bundoora Campus?	Yes
Are you considering VCE Sports Academy at the Bundoora Campus?	No

+ Submit Valid Preferences
Cancel
Log Out

- If you made any incorrect or invalid choices, a message in RED will show you why these choices were removed.
- It is best to then click on Cancel and fix the selection problems before proceeding.
- If everything looks okay, click on **Submit Valid Preferences**.

### Step 4 – Printing and signing your ‘Web Preferences Receipt’.

- You will be asked to sign your document electronically. This is done through Web Preferences.
- Both a student and parent/guardian electronic signature will be required.
- The student signature is first.

Please sign in the Student Signatures box and click the Save Signature button

Your Preferences

Preference No	Preference Name	Unit Value
Preference 1:	Year 9 High Performance ACC Sport - Semester 1	1 Unit
Preference 2:	Year 9 High Performance ACC Sport - Semester 2	1 Unit
Preference 3:	Year 9 Art and Visual Communication	1 Unit
Preference 4:	Year 9 Make IT Happen	1 Unit
Reserve 1:	Year 9 Media	1 Unit
Reserve 2:	Year 9 Materials Design and Production	1 Unit
<b>Total:</b>		<b>6 Units</b>

Student Signature

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Sign
Type
Upload

Save Signature

- You will then be asked to enter the Parent/Guardian’s email.

Preference No	Preference Name	Unit Value
Preference 1:	Year 9 High Performance ACC Sport - Semester 1	1 Unit
Preference 2:	Year 9 High Performance ACC Sport - Semester 2	1 Unit
Preference 3:	Year 9 Art and Visual Communication	1 Unit
Preference 4:	Year 9 Make IT Happen	1 Unit
Reserve 1:	Year 9 Media	1 Unit
Reserve 2:	Year 9 Materials Design and Production	1 Unit
<b>Total:</b>		<b>6 Units</b>

Send Email To

Parent/Guardian Email Address:

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OK
Cancel

aTest Student

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Sign
Type
Upload

Save Signature

- The Parent/Guardian will then receive an email asking them to click the link to add their signature.

## Web Preferences Parent/Guardian Signature Email

Student : New Student New Student

You have been requested to review and sign a preference receipt submission in the Web Preferences system.

You received this email because your email address ([kerry.mulvogue@parade.vic.edu.au](mailto:kerry.mulvogue@parade.vic.edu.au)) was entered as a parent or guardian on Web Preferences.

1 Open Receipt	Click <a href="https://www.selectmysubjects.com.au/student/OnSecurePages/HasnLogin.aspx?ParentToken=77C0F1F3-5B55-4509-98F3-76AAB270B0F0">here</a> to access the preference receipt for review or copy and paste the URL below into your browser. <a href="https://www.selectmysubjects.com.au/student/OnSecurePages/HasnLogin.aspx?ParentToken=77C0F1F3-5B55-4509-98F3-76AAB270B0F0">https://www.selectmysubjects.com.au/student/OnSecurePages/HasnLogin.aspx?ParentToken=77C0F1F3-5B55-4509-98F3-76AAB270B0F0</a>
2 Review	Review the submitted preferences on the receipt.
3 Sign	Sign in the Parent/Guardian Signature box and click " <b>Save Signature</b> "
4 Submit	Click " <b>Submit Signature</b> ". To exit click " <b>Log Out</b> ". End of steps

- The Parent/Guardian can review the subjects selected and to confirm the selection then adds their digital signature to the form.

Student Name: aTest Student  
 School Name: Parade College  
 Receipt Date:  
 Number of Subjects/Units Selected: 4  
 Submission No.: 1

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Preference 1: **Subjects Selected**  
 Preference 2:  
 Preference 3:  
 Preference 4:  
 Reserve 1:  
 Reserve 2:

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I understand that these preferences are not confirmed until it is submitted to the college, signed by both the student and a parent / guardian.  
 I acknowledge that all units are offered subject to student demand and availability of places, and that reserve preferences will be used where a subject becomes unavailable.  
 Please submit this form by \_\_\_\_\_, Students who miss this deadline are less likely to receive their preferences.

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Student Signature  
*aTest Student* \_\_\_\_\_

**Email requesting parent signature sent to the Parent/Guardian Email that appears here**  


Parent/Guardian Signature request email sent: kerry.mulvogue@parade.vic.edu.au

- To add the parent signature, follow the same method as adding a student signature.

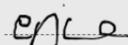
Parent/Guardian 1 signature

\_\_\_\_\_

Parent/Guardian Signature request email sent: \_\_\_\_\_

- Both signatures should appear.

Student Signature  
*aTest Student* \_\_\_\_\_

Parent/Guardian 1 signature  
 \_\_\_\_\_

Parent/Guardian Signature request email sent: 22/06/2021 09:22:29 - kerry.mulvogue@parade.vic.edu.au

- FINAL STEP:** Click "Submit Signature" to confirm
- Please note:** It is important to note that there is no advantage in submitting your web preferences completed early, it will not increase your chances. Everyone's preferences will be considered together equally, so long as you've completed it online by the due date.